# HUDSON TOWNSHIP LENAWEE COUNTY, MICHIGAN ANNUAL FINANCIAL REPORT MARCH 31, 2007

Michigan Department of Treasury 496 (02/06)

			Procedur 2 of 1968, as a		<b>DORT</b> d P.A. 71 of 1919,	as amended.				
7,						Local Unit Nar	me	_	County	
	Coun		City	⊠Twp	□Village_	□Other	HUDSON			LENAWEE
	xal Yea ∧ D.C		2007		Opinion Date	EMBER 25, 2007		Date Audit Report Submi		
			, 2007		SEPTEMB	ER 25, 20		SEPTEMBER 28	), 200 <i>1</i>	
		that								
			•		licensed to pr		-			
	We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the financial statements.									
	YES	9	Check eac	Check each applicable box below. (See instructions for further detail.)						
1.	X				ent units/funds s to the financ				inancial state	ements and/or disclosed in the
2.	×							unit's unreserved fund babudget for expenditures.		estricted net assets
3.	$\times$		The local u	nit is in c	ompliance with	n the Unifor	m Chart of A	Accounts issued by the D	Department (	of Treasury.
4.	×		The local u	nit has ac	dopted a budg	et for all re	quired funds			
5.	×		A public he	aring on t	the budget wa	s held in a	ccordance w	ith State statute.		
6.	×				ot violated the sued by the Lo				he Emergen	icy Municipal Loan Act, or
7.	×		The local u	nit has no	ot been deling	uent in dist	ributing tax r	evenues that were collect	cted for ano	ther taxing unit.
8.	×		The local u	The local unit only holds deposits/investments that comply with statutory requirements.						
9.	X		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for Audits of Local Units of Government in Michigan</i> , as revised (see Appendix H of Bulletin).							
10.	There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.									
11.	×		The local un	nit is free	of repeated c	omments fr	rom previous	years.		
12.	X		The audit o	pinion is	UNQUALIFIEI	D.				
13.	X				omplied with G principles (G		GASB 34 as	modified by MCGAA St	atement #7	and other generally
14.	$\times$		The board of	or council	approves all i	invoices pri	ior to payme	nt as required by charter	or statute.	
15.	X		To our know	wledge, b	ank reconcilia	tions that w	vere reviewe	d were performed timely	·.	
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			losed the fo			Enclosed		d (enter a brief justification)	<del></del>	
			ements		_	$\boxtimes$		<u> </u>	<u></u>	
The	he letter of Comments and Recommendations									
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	_		UBLEY, CI	PA				517-458-2274	C4-4-	7:-
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PHILIP R RUBLEY

9223

### PHILIP R. RUBLEY

- Certified Public Accountant -

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MEMBERS OF
AMERICAN INSTITUTE OF C.P.A.'S
& THE MICHIGAN ASSOCIATION OF C.P.A.'S

September 25, 2007

Township Board Hudson Township Lenawee County 14510 Carleton Rd. Hudson, MI 49247

We have examined the financial statements of the Hudson Township as of and for the year ended March 31, 2007 and have issued our report thereon dated September 29, 2005. As a part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. Under these standards, the purposes of such an evaluation are to establish a basis for reliance on the system of internal accounting control in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statement and to assist the auditor in planning and performing his examination of the financial statements.

The objective of internal accounting control is to provide reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a system of internal accounting control should not exceed the benefits derived and also recognizes that the evaluation of these factors necessarily requires estimates and judgments by management.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness, or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally by management either with respect to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and that the degree of compliance with the procedures may deteriorate.

Our examination of the financial statements made in accordance with auditing standards generally accepted in the United States of America, including the study and evaluation of the Township's system of internal accounting control for the year ended March 31, 2007, that was made for the purpose set forth in the first paragraph of this report, would not necessarily disclose all weaknesses in the system because it was based on selective tests of accounting records and related data.

Statement on Auditing Standards Pronouncement 112 requires us as auditors to communicate what we determine to be significant deficiencies and material weaknesses to management and those charged with governances in regards to internal control matters.

A significant deficiency is a control deficiency or combination of control deficiencies that creates the remote likelihood that a misstatement of the Township's financial statements is more then inconsequential and will not be prevented or detected.

PHILIP R. RUBLEY, C.P.A.

Hudson Township September 25, 2007 Page 2

Based on the criteria we have no comments.

### **OTHER MATTERS FOR CONSIDERATION**

These comments are not significant deficiencies but are suggestions to improve your existing accounting and control systems.

### 1. CAPITAL ASSETS

It is imperative that you maintain your capital assets that exceed \$800.00, your threshold. Any assets disposed of or purchased, traded, etc. must be kept for proper updating to the capital assets system. This applies also to your un-audited periods.

### 2. GENERAL LEDGER

Improvements as to a general ledger posting should be made reflecting balance sheet items, etc.

The above mentioned conditions were considered in determining the nature, timing, and extent of audit tests to be applied to our examination of the financial statements, and this report does not modify our report dated September 25, 2007, on such financial statements.

If we can be of any further assistance, please do not hesitate in contacting us.

Respectfully Submitted,

PRR/cab

### HUDSON TOWNSHIP ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED MARCH 31, 2007

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### **Using This Annual Report**

The annual report consists of a series of financial statements. The statement of net assets and the statement of activities are both new and provide information about the activities of Hudson Township government-wide basis. They are designed to present a longer-term view of the Township's finances. Fund financial statements tell how services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

### Overview Of The Financial Statements

The Township's basic financial statements are comprised of three components:

- A) Government-wide financial statements.
- B) Fund financial statements.
- C) Notes to the financial statements.

This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Township's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The Township maintains one individual governmental fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund which is considered to be major fund.

The Township adopts an annual appropriated budget for its general fund. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with those budgets.

**Proprietary Funds.** The Township maintains one type of proprietary fund. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Township has one fund to account for sewer activity - Posey Lake Sanitary Drain.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes To The Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement, of some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the Township include general government, public safety, public works, recreation and culture and community development.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into three categories; governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

### Other Information

The Township has reported under required supplementation information, information about the General Fund which is a Major Type Fund.

### The Township As A Whole

The Township's net assets for the year ended March 31, 2007 decreased by less than 1% over the prior year, and management feels that even though the economic conditions have been depressed, that the Township will be able to maintain revenues close to costs in the future years.

The governmental activities reflect net assets of \$266,171.

The Township's net assets reflects its investment in capital assets (e.g. land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire these assets that are still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Township's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

### **HUDSON TOWNSHIP NET ASSETS**

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>
	2007	<u>2007</u>
Revenue		
Program Revenue: Charges for Services	\$ 22,386	\$ 29,754
General Revenue: Property Taxes	206,088	
Grants and Contributions Not	,	
Restricted To Specific Program	95,445	2 642
Interest and Rentals Earnings	3,884	3,643
Total Revenue	327,803	33,397
Expenses		
General Government	82,293	
Public Safety	92,635	
Public Works	80,389	66,110
Community and Economic Development Recreation and Culture	2,402 4,392	
Interest on Long-Term Debt	4,392	18,565
Other Functions	19,153	
Total Expenses	281,264	84,675
Increase In Net Assets	46,539	(51,278)
Net Assets Beginning of Year	_219,632	713,157
Net Assets End of Year	<u>\$266,171</u>	<u>\$661,879</u>

	HUDSON TOWNSHIP NET ASSETS		
	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	
	<u>2007</u>	<u>2007</u>	
Current and Other Assets Capital Assets	\$260,564 5,607	\$318,532 651,700	
Total Assets	\$266 <u>,171</u>	\$970,232	
Long-Term Liabilities Outstanding Other Liabilities	\$ 	\$304,000 4,353	
Total Liabilities		308,353	
Net Assets Invested in Capital Assets,			
Net of Related Debt	5,607	347,700	
Unrestricted Restricted	254,900 <u>5,664</u>	314,179	
Total Net Assets	<u>\$266,171</u>	\$661 <u>,87</u> 9	

### **Government Activities**

Government activities increased the Township's net assets by \$46,539.

### The Township's Funds

Our analysis of the Township's funds begins on Page 9, following the entity wide financial statements. The fund financial statements provide detail information about the most significant funds, not the Township as a whole. The Trustee Board and management creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millages, etc.

### General Fund Budgetary Highlights

There are minor differences between the original budget and amended budget.

### Capital Assets And Debt Administration

The Township's investment in capital assets for its governmental and business-type activities as of March 31, 2007, amounted to \$657,307 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment.

Long-term debt of the Township decreased by \$53,200 (see Note 7 of the basic financial statements). There was no new debt incurred in the fiscal year ended March 31, 2007.

### Economic Factors And Next Year's Budget And Rates

The Township's budget for 2006-2007 fiscal year has taken inconsideration, the economic condition of the State of Michigan anticipating reduced state share revenues. This will require close tabs on expenditures for the upcoming year and adjustments will be made to mirror, when possible, the revenue base, with expenses.

### **Contacting The Townships Management**

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office at 14510 Carleton Rd., Hudson, Michigan 49247.

### PHILIP R. RUBLEY

- Certified Public Accountant -

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MEMBERS OF
AMERICAN INSTITUTE OF C.P.A.'S
& THE MICHIGAN ASSOCIATION OF C.P.A.'S

September 25, 2007

Township Board Hudson Township Lenawee County 14510 Carleton Rd. Hudson, MI 49247

PHILIP R. RUBLEY, C.P.A.

### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Hudson Township as of and for the year ended March 31, 2007, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Hudson Township management. Our responsibility is to express opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Hudson Township as of March 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 1 through 6, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hudson Township basic financial statements.

PRR/cab

ectrally Submitted.

lip R. Rubley, CF

### HUDSON TOWNSHIP Government-wide Statement of Net Assets March 31, 2007

	Governmental	Business-Type	
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
Assets	4015 510	4100 001	å 345 700
Cash and Equivalents Receivables - Net	\$215,518 33,476	\$130,271 188,261	\$ 345,789 221,737
Prepaid Items and Other Assets Capital Assets Being	11,570		11,570
Depreciated - Net	5,607	651,700	657,307
Total Assets	<u>\$26</u> 6,171	\$970,232	\$1,236,403
<u>Liabilities</u>			
Accounts Payable and Accrued Expenses	\$	\$ 4,353	\$ 4,353
Long-Term Liabilities:			
Due Within One Year Due In More Than One Year		53,200 _250,800	53,200 250,800
Total Liabilities		308,353	308,353
Net Assets			
Invested In Capital Assets, Net of Related Debt	5,607	347,700	353,307
Unrestricted	254,900	314,179	569,079
Restricted:			
Roads and Bridges Ambulance - ALS	3,880 1,784		3,880 1,784
Total Net Assets	\$266,171	\$661,879	\$ 928,050

# HUDSON TOWNSHIP Government-wide Statement of Activities For The Year Ended March 31, 2007

Functions/Programs	Expenses	Charges For <u>Services</u>	Operating Grants And Contributions	Capital Grants And Contributions	Net (Expenses) <u>Revenues</u>
Governmental Activities:					
General Government	\$ 82,293	\$16,463	\$	\$	\$ (65,830)
Public Safety	92,635	4,523			(88,112)
Public Works	80,389	-,			(80,389)
Community and	,				
Economic Development	2,402	1,400			(1,002)
Recreation and Culture	4,392				(4,392)
Other Functions	19,153				(1 <u>9,153</u> )
Total Governmental					
Activities	281,264	22,386			(258,878)
Business-Type Activities:					
Utilities	84,675	_26,034		3,720	(54,921)
Total	<u>\$36</u> 5,9 <u>39</u>	\$48,420	\$	\$ <u>3,720</u>	\$(313,799)

# HUDSON TOWNSHIP Government-wide Statement Of Activities (Concluded) For The Year Ended March 31, 2007

Changes In Net Assets	Governmental Activities	Business-Type <u>Activities</u>	<u>Total</u>
Net (Expense) Revenue	\$(258,878)	\$(54,921)	\$(313,799)
General Revenues: Property Taxes and Assessments Grants and Contributions Not Restricted To	206,088		206,088
Specific Programs	95,445		95,445
Unrestricted Investment Earnings and Rentals	3,884	3,643	7,527
Total General Revenues, Contributions and Transfers	305,417	3,643	309,060
Change In Net Assets (Decrease)	46,539	(51,278)	(4,739)
Net Assets, Beginning of Year	219,632	713,157	932,789
Net Assets, End of Year	\$ 2 <u>66,171</u>	<u>\$6</u> 61 <u>,879</u>	\$ 92 <u>8,05</u> 0

### HUDSON TOWNSHIP Governmental Funds Balance Sheet March 31, 2007

	General <u>Fund</u>
ASSETS	
Cash and Cash	4015 510
Equivalents Prepaid Expenses	\$215,518 3,624
Receivables - Net	33,476
Due From Other Funds	7,946
Total Assets	\$260,564
LIABILITIES	
Deferred Revenue	\$ 1,400
Total Liabilities	1,400
. 0.002	
FUND BALANCES	
Unreserved	253,500
Reserved - Roads and Bridges Reserved - Ambulance	3,880
Reserved - Amburance	1,784
Total Fund Balances	259,164
Total Liabilities and	
Fund Balances	\$260,564

### **HUDSON TOWNSHIP**

# Reconciliation of Fund Balances On The Balance Sheet For Governmental Funds To Net Assets Of Governmental Activities On The Statement of Net Assets March 31, 2007

Fund Balances – Total Governmental Funds \$259,164				
Amounts reported for governmental activities in the statement of net assets are different because:				
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.				
Add: Capital Assets	16,489			
Deduct: Accumulated Depreciation	(10,882)			
Revenue that has been billed as a receivable, but not collected until later years, was not reported in the funds.				
Add: Deferred Revenue	1,400			

**Net Assets of Governmental Activities** 

\$266,171

### HUDSON TOWNSHIP

### Governmental Funds

### Statement of Revenue, Expenditures, and Changes In Fund Balances For The Year Ended March 31, 2007

REVENUES	General <u>Fund</u>
Taxes and Assessments	\$205,917
Intergovernmental	95,445
Licenses and Permits	5,923
Charges for Services	9,385
Interest Other	3,884 5,803
Franchise Fee	1,275
Transmise rec	
Total Revenue	327,632
EXPENDITURES	
Current:	
General Government	80,900
Public Safety	92,635
Public Works	80,389
Community Economic Development	2,402
Capital Outlay	400
Recreation and Culture	4,392
Other Functions	18,753
Total Europeditura	000 001
Total Expenditures	279,871
Net Change In Fund Balances	47,761
Fund Balances – Beginning of Year	211,403
Fund Balances – End of Year	\$259,164

### **HUDSON TOWNSHIP**

### Reconciliation Of The Statement Of Revenues, Expenditures, And Changes In Fund Balances Of Governmental Statement Of Activities March 31, 2007

Net Change In Fund Balances – Total Governmental Funds	\$47,761
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Deduct: Depreciation Expense	(1,393)
Revenue deferred on the governmental funds report, which has been charged to receivable and thus income on the statement of activities.	
Add: Deferred Revenue other adjustments	171
Change In Net Assets Of Governmental Activities	<u>\$</u> 46, <u>53</u> 9

### HUDSON TOWNSHIP Statement of Net Assets Proprietary Fund March 31, 2007

### Business-Type Activity - <u>Enterprise Fund</u>

Assets	Posey Lake Sewer Fund
Current Assets: Cash and Cash Equivalents Accounts Receivable and Special Assessments	\$130,271 48,492
Total Current Assets	<u>178,763</u>
Noncurrent Assets: Property and Equipment - Net Special Assessment Receivable	651,700 139,769
Total Noncurrent Assets	791,469
Total Assets	\$ <u>970,</u> 232
Liabilities Current Liabilities: Accounts Payable and Accrued Liabilities Bonds Payable Current Portion	\$ 4,353 
Total Current Liabilities	<u>57,553</u>
Noncurrent Liabilities: Bonds Payable	250,800
Total Noncurrent Liabilities	_250,800
Total Liabilities	308,353
Net Assets Invested in Capital Assets, Net of Related Debt	247 700
Unrestricted	347,700 _314,179
Total Net Assets	661,879
Net Assets of Business-Type Activities on the Government-Wide Statement of Net Assets	<u>\$970,2</u> 32

# HUDSON TOWNSHIP Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Fund For The Year Ended March 31, 2007

Business-Type Activity -	
Enterprise Fund	

	Enterprise Fund
	Posey Lake Sewer Fund
Operating Revenues	
Charges for Services	<u>\$ 26,034</u>
Total Operating Revenues	26,034
Expenses	
Office Expenses	2,971
Contractual Services	36,539
Depreciation	26,600
Total Operating Expenses	66,110
Operating (Loss)	(40,076)
Non-Operating Revenues (Expenses)	
Investment Income	3,643
Interest Expense and Fiscal Charges Assessments	(18,565) 3,720
Total Non-Operating Revenues (Expenses)	(11,202)
(pssss)	(11,202)
Income (Loss)	(51,278)
Net Assets, Beginning of Year	_713,157
Net Assets, End of Year	<u>\$66</u> 1, <u>87</u> 9

# HUDSON TOWNSHIP Reconciliation Of The Statement Of Revenues, Expenditures, To The Statement Of Activities March 31, 2007

Change In Net Assets – All Enterprise Funds (Decrease)	\$(51,278)
No additional adjustments	
Change In Net Assets Of Business-Type Activities (Decrease)	\$(51,278)

### HUDSON TOWNSHIP Statement of Cash Flows Proprietary Fund For The Year Ended March 31, 2007

	Business-Type Activity - Enterprise Fund
Cook Floure France Omerating Activities	Posey Lake Sewer Fund
Cash Flows From Operating Activities Cash Received from Customers/Assessments	\$ 28,498
Cash Payment to Suppliers For Goods and Services/Employees	_(39,511)
Net Cash Provided (Used)	(11,013)
Cash Flows From Capital and Related Financing Activities	
Special Assessment Receivable Bond Principal Payments Bond Interest Payments	44,348 (53,200) (19,395)
Net Cash (Used) by Capital and Related Financing Activities)	(28,247)
Cash Flows From Investing Activities Investment Income	3,643
Net Cash Provided (Used) by Investing Activities	3,643
Net (Decrease) in Cash and Cash Equivalents	(35,617)
Cash and Cash Equivalents, Beginning of Year	165,888
Cash and Cash Equivalents, End of Year	<u>\$130,271</u>
Reconciliation to Statement of Net Assets Cash and Cash Equivalents	<u>\$130,</u> 271

### **HUDSON TOWNSHIP** Statement of Cash Flows (Concluded) **Proprietary Fund** For The Year Ended March 31, 2007

### Business-Type Activity -**Enterprise Fund** Posey Lake Sewer Fund Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities: Operating (Loss) \$(51,278) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operating Activities: 26,600 Depreciation Changes in Assets and Liabilities: (1,255)Accounts Receivable Accounts Payable, Accrued Liabilities and Current Portion on Bonds (832)Net Cash Provided (Used) by **Operating Activities** (26,765)Cash Flows From Financing Activities: Principal Paid on Bonds (53,200) Special Assessment Receivable 44,348 Net Cash (Used) from Financing Activities (8,852) Net (Decrease) in Cash and Cash Equivalents (35,617)Cash and Cash Equivalents, Beginning of Year 165,888 Cash and Cash Equivalents, End of Year

\$130,271

### HUDSON TOWNSHIP Fiduciary Funds – Statement of Net Assets March 31, 2007

	Current Tax Collection <u>Fund</u>
Assets Cash and Cash Equivalents	\$20,3 <u>55</u>
Total Assets	<u>\$20,35</u> 5
<u>Liabilities</u> Due to General Fund  Due to Other Authorities	\$ 7,946 12,409
Total Liabilities	<u>\$2</u> 0,35 <u>5</u>

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Hudson Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units.

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below:

### A. Reporting Entity

Hudson Township is governed by an elected board. The accompanying financial statements present the government for which government is considered to be financially accountable.

### B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, franchise taxes, intergovernmental revenue licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

**The General Fund** is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The government reports the following major proprietary fund:

The Posey Lake Sewer Funds (Utilities) are proprietary funds which accounts for activities of the government's waste water system.

Additionally, the government reports the following fund types:

The Agency Funds account for assets held by the Township acting as an agent for individuals, private organizations, other governments and/or other funds.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-side and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business-type activities and enterprise funds.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the utilities fund are charges to customers for sales and services. The enterprise funds also recognize as operating revenues the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

### D. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### E. Assets, Liabilities, and Net Assets or Equity

1. <u>Bank Deposits and Investment -</u> Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

State statues authorize the government to deposit in the accounts of federally insured banks, credit unions, and savings and loans associations, and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers acceptances, and mutual funds composed of otherwise legal investments.

- 2. Receivables and Payables In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."
- 3. <u>Prepaid Items -</u> Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the consumption method.
- 4. <a href="Inventories">Inventories</a> are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.
- 5. Capital Assets Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., road, bridges, sidewalks, and similar items), are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$800 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land Improvements	20 - 50
Building	10 - 50
Machinery, Equipment,	
And Furnishings	5 - 35
Utility Systems	50 - 100
Infrastructure	15 - 100
Vehicles	5 - 15

- 6. Long-Term Obligations In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.
- 7. <u>Fund Equity -</u> In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

On or before the end of March of each year, the Township Board proposes a budget for review and holds public hearings and a final budget is adopted.

The appropriated budget is prepared by fund, function and activity. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is with the Board of Trustees.

B. Excess of Expenditures Over Appropriations In Budgeted Funds - P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amounts appropriated. There were no appropriations over budget for the year.

### NOTE 3 - DEPOSITS AND INVESTMENTS

The government unit's deposits and investment policy are in accordance with statutory authority.

Investments made by the Township are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk by the three categories described below:

Category 1: Insured or registered, or securities held by the Township or its agent in the Township's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Township's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Township's name.

	Category 1	2	_3_	Carrying <u>Value</u>	Market <u>Value</u>
Checking, Savings and Certificate of Deposits	\$252,410	\$113 <u>,734</u>	\$	\$366,144	\$366,144
	\$252,410	\$113,734	\$	\$366,144	\$366,144

Includes Trust & Agency fund cash of \$20,355.

<u>Balance Sheet Cash And Cash Investments</u>
The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosures for the Township's deposits are as follows:

<u>Deposits</u>	Carrying <u>Amount</u>
Insured (FDIC) (FSLIC) Uninsured:	\$252,410
Uncollateralized	113,734
Total	<u>\$366,144</u>

A reconciliation of cash and investments as shown on the Statement of Net Assets and Statement of Fiduciary Net Assets to deposits and investments as classified for note disclosure purposes is as follows:

### Statement of Net Asset:

Statement of Fiduciary Net Asset:  Agency Funds:	
Cash and Cash Equivalents	20,355
	20,355
Grand Totals	\$3 <u>66,14</u> 4

### NOTE 4 - CAPITAL ASSETS

Capital assets activity for the year ended March 31, 2007 was as follows:

	Beginning Balance	Increases	Ending Decreases	Balance
Governmental Activities				<u> </u>
Capital Assets, Being Depreciated:				
Land Improvements	\$ 6,100	\$	\$	\$ 6,100
Equipment	10,389			10,389
Total Capital Assets Being Depreciated	16,489			16,489
Less Accumulated				
Depreciation For: Land Improvements	(4,067)	(407)		(4,474)
Equipment	(5,422)	(986)		(6,408)
Total Accumulated Depreciation	(9,489)	(1,393)		<u>(10,882</u> )
Total Capital Assets, Being Depreciated, Net	7,000	(1,393)		<u>5,607</u>
Governmental Activities Capital Assets, Net	\$ <u>7,000</u>	<u>\$ (1,393)</u>	\$	\$ 5,607
Business-Type Activities				
Capital Assets,				
Being Depreciated: Sewer Systems	\$1,064 <u>,</u> 000	\$	\$	\$1,064,000
Total Capital Assets Being Depreciated	_1,064,000			1,064,000
Less Accumulated Depreciation For:				
Sewer Systems	(385,700)	(26,600)		(412,300)
Total Accumulated Depreciation	(385,700)	(26,600)		(412,300)
Total Capital Assets, Being Depreciated, Net	678,300	(26,600)		651,700
Business-Type Activities Capital Assets, Net	\$ 678,300	\$ <u>(26,6</u> 00)	<u>\$</u>	<u>\$ 651,700</u>

Depreciation expense was charged to functions/programs of the Township as follows:

Governmental Activities:	
General Government	\$ 1,393
Total Depreciation Expense Governmental Activities	<u>\$.1,393</u>
Business-Type Activities: Utilities	<u>\$26,600</u>
Total Depreciation Expense Business-Type Activities	<u>\$2</u> 6,60 <u>0</u>

### NOTE 5 - INTERFUND RECEIVABLES AND PAYABLES

At March 31, 2007, the following were interfund receivables and payables in the fund statement.

<u>Fund</u>	Interfund <u>Receivables</u>	Interfund <u>Payables</u>
Tax Collection General	\$ 7,946	\$7,946 
Total	<u>\$7,9</u> 46	\$ <u>7,946</u>

These monies represent tax collections received but not disbursed to general fund at March 31, 2007.

### **NOTE 6 – PROPERTY TAXES**

The Township bills and collects property taxes and also taxes for the County and several School Districts within its jurisdiction. Collections and remittances of the County and School taxes are accounted for in the Current Tax Collection Agency Fund. Township property tax revenues are recognized as revenues in the fiscal year levied to the extent that they result in current receivables.

Property taxes attach as an enforceable lien on the property as of January 1.

### NOTE 7 - LONG-TERM DEBT

Purpose:

Allocation:

Hudson Township, Michigan 76% Rollin Township, Michigan 24%

### Debt Service Schedule - Hudson

<u>Date</u>	Period <u>Principal</u>	Period <u>Coupon</u>	Interest	<u>Total</u>
7/1/07 1/1/08	\$ 53,200	6.350000	\$ 8,853 7,164	\$ 62,053 7,164
7/1/08 1/1/09	60,800	6.400000	7,164 5,218	67,964 5,218
7/1/09 1/1/10	64,600	6.450000	5,218 3,135	69,818 3,135
7/1/10 1/1/11	64,600	5.000000	3,135 1,520	67,735 1,520
7/1/11	60,800	5.000000	1,520	62,320
Totals	<u>\$304,000</u>		\$42,927	<u>\$346,927</u>

Debt service requirements over next five years are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2008 2009 2010 2011 2012	\$ 53,200 60,800 64,600 64,600 60,800	\$16,017 12,382 8,353 6,175
Total	<u>\$304</u> ,000	<u>\$42,927</u>
Total Debt Beginnii (Less): Princi	\$357,200	
3	fiscal year	_(53,200)
Balance of Debt at	\$304, <u>000</u>	

### **NOTE 8 – OTHER INFORMATION**

### Risk Management

The government is exposed to various risks of loss related to torts; theft of damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended March 31, 2007, the government carried insurance through various commercial carriers, to cover all risks of losses. The government has had no settled claims resulting from these risks that exceeded its commercial coverage in any of the past three fiscal years.

# HUDSON TOWNSHIP Budgetary Comparison Schedule General Fund For The Year Ended March 31, 2007

	Original <u>Budget</u>	Amended <u>Budget</u>	Actual	Variance With Amended Budget
Beginning of Year Fund Balance	<u>Daugo.</u>	<u>Daagot</u>	Notali	Pationada Baagot
Resources (Inflows)	\$167,216	\$167,216	\$211,403	\$ 44,187
Taxes and Assessments	114,500	114,500	205,917	91,417
Intergovernmental	94,000	94,000	95,445	1,445
Licenses and Permits	10,000	10,000	5,923	(4,077)
Charges for Services	10,000	10,000	9,385	(615)
Interest	200	200	3,884	3,684
Other	10,000	10,000	5,803	(4,197)
Franchise Fees	1,200	1,200	1,275	75
Amounts Available for				
Appropriation	407,116	407,116	539,035	_131,919
Charges to Appropriations (Outflows)				
General Government				
Trustee Board	10,000	10,000	10,000	
Supervisor	16,950	16,950	16,025	925
Treasurer	17,872	17,872	17,202	670
Assessing Clerk	10,296 15,567	10,296 16,934	10,296 16,018	 916
Elections	2,400	2,877	2,877	310
Attorney and Accounting	4,500	4,500	1,892	2,608
Cemetery	800	1,350	1,350	2,000
Board of Review	1,125	1,250	1,250	
Township Hall and Grounds	4,100	4,100	3,990	110
Public Safety				
Inspections	9,000	9,000	5,657	3,343
Fire	46,180	46,180	45,880	300
Ambulance	38,000	41,098	41,098	
Community Economic				
Development				
Planning and Zoning	2,500	2,500	2,402	98
Public Works				
Road and Maintenance	79,000	79,000	78,693	307
Drains at Large	3,000	3,000	1,277	1,723
Road Lights	450	450	419	31
Capital Outlay	3,000	3,000	400	2,600
Recreation and Culture				
Clayton Community Center	1,000	1,000	700	300
Library	3,500	3,500	3,500	300
River Raisin Watershed Council	193	193	192	1
Other Functions	137,683	132,066	18,753	_113,313
Total Charges to Appropriations	407,116	407,116	279,871	127,245
Ending of Year Fund Balance	\$ <u></u>	\$	\$ <u>259,</u> 164	\$259,164